



New Hampshire Health Officers Association

Checklist for Assessment of Compliance to Executive Order #52

Campground Guidance

Version: 6/23/2020 9:26 AM

The following checklist allows a Health Officer or other Inspector to complete an informal compliance check of adherence to COVID-19 re-opening guidelines as outlined in Executive Order #52. You may complete the checklist by phone, observe at a distance, or visit the site with appropriate PPE. As the situation evolves, the executive order may be amended or changed, so check the following website for updates:

<https://www.covidguidance.nh.gov/sites/g/files/ehbemt381/files/files/inline-documents/guidance-campgrounds.pdf>

<input checked="" type="checkbox"/>		Compliance Assessment Topic Area	Response (circle one)	Comments or Criteria
Step 1. Assess Employee Protection				
	1.	Employee education and training program around safe practices outlined in Universal Guidance.	Yes – No – Not sure	
	2.	Employee screening implemented	Yes – No – Not sure	
	3.	Campground staff issued, depending on their function, gloves, eye protection, and face coverings	Yes – No – Not sure	
	4.	Limit of one person per truck/ATV/UTV. Vehicles must be disinfected after use.	Yes – No – Not sure	
Step 2. Assess Consumer Protection				
	5.	Campgrounds may be open to New Hampshire residents, members*, or out of state visitors who have met the 14-day quarantine requirement. Members are not required to meet the quarantine requirement.	Yes – No – Not sure	
	6.	Operators should require a copy of a NH driver's license or a signed document from the guest(s) attesting that all the person(s) staying at the campground/lodging facility remained at a home for at least 14 days before arriving	Yes – No – Not sure	
	7.	Tent/ RV sites may be made available 1. Cabins, yurts, trailers/RVs, lean-tos, and tent platforms may be made available for rent/lease	Yes – No – Not sure	

		2. RVs using full hookups or holding tanks are permitted without restriction.		
	8.	Indoor and outdoor gathering areas may be open but limited to a max of 10 people with at least 6 feet between people at all times. People should use face coverings.	Yes – No – Not sure	
	9.	Shower and laundry facilities may remain open pursuant to proper social distancing standards.	Yes – No – Not sure	
	10.	Restrooms frequently cleaned and disinfected. Where feasible, restrooms may be converted to single use facilities where one campsite group may enter at a time.	Yes – No – Not sure	
	11.	Restrooms will be supplemented by a limited number of portable toilets, at or near the restroom or in other appropriate locations.	Yes – No – Not sure	
	12.	Dishwashing stations may be open but only under social distancing, signage, and disinfection protocols.	Yes – No – Not sure	
	13.	All facilities must be cleaned and disinfected in accordance with CDC guidelines. Campsites must be cleaned after each party.	Yes – No – Not sure	
Step 3. Assess Campsite Availability				
	14.	Group campsites must remain closed. Campsites must be limited to 6-8 occupants	Yes – No – Not sure	
	15.	Camping, other than RVs using full hookups, will be limited to 50% of the campsites or every other site. The 50% capacity limit may be exceeded if necessary to accommodate those with memberships obtained prior to May 1, 2020. In the case of RVs, the 50 percent capacity limit may be exceeded in order to accommodate all members	Yes – No – Not sure	
	16.	Camping for all RV sites using full hookups or holding tanks may be occupied as long as proper social distancing is maintained by the users.	Yes – No – Not sure	
Step 3. Assess Business Process Adaptation				
	17.	All reservations must be made online or by telephone in advance	Yes – No – Not sure	

18.	The individual checking in must be asked if anyone in his or her party is sick or not feeling well based on the screening guidance outlined in the Universal Guidelines. If so, the campground must refuse service to the entire party.	Yes – No – Not sure	
19.	Campground minimizes contact at check in as much as possible	Yes – No – Not sure	
20.	COVID-19 messaging must be provided at time of reservation	Yes – No – Not sure	
21.	Check in conducted using one of the 3 approved methods**	Yes – No – Not sure	
22.	Boat, bicycle and other equipment rentals may not be made available.	Yes – No – Not sure	
23.	Retail stores must follow specific Guidelines for Retail Establishments.	Yes – No – Not sure	
STEP 4: Educate & Enforce			
	Discuss your findings with the owner or manager, and then help them to implement best practices.		Supporting actions: Educate the client on correct public health practices. Share any factsheets or links to CDC, NH DPHS, or other agency resources. Refer them to public or private consultants for assistance.
	Does the client understand how to improve practices?	Yes – No – Not sure	Supporting actions: Provide a copy or link to Executive Order 17, and other orders or guidance as needed.
	Does the client agree to improve practices?	Yes – No – Not sure	
	If needed, inform the responsible parties that you will visit again to inspect.		Set a date and time to follow up.
	On follow up date, did the client improve practices and become compliant?	Yes – No – Not sure	Re-inspect
	If compliant, encourage them to maintain the sanitary conditions		
	If not compliant, contact law enforcement to help resolve the issues.		Share any written or photo evidence of non-compliance.
	Add contact for law enforcement here:	Phone:	Name:

**A “membership” means an arrangement that involves a binding and ongoing legal or monetary commitment to a particular campground or campsite such as a seasonal pass/rental agreement, a year round pass/rental agreement, or a deposit on a seasonal or year round pass/rental agreement. Memberships in a generalized rewards/discount program do not qualify as memberships for purposes of these guidelines. Reservations may be accepted by phone, online, or in person.*

Check in Options**

Check-in may be conducted using one of the following options in the below order of preference:

Drafted and Adopted by the New Hampshire Health Officers Association

- Campers will self-check-in the via an on line application app at the campground; app will not allow check-in unless they are at the campground and have location services turned on. One router will be available for access outside the campground office to provide a WIFI connection.
- Curbside check in with credit card, sneeze guards, and staff wearing a face mask
- Staff will drive through campground to verify that the campers are on site

The Goal of the Health Inspection: The goal of this checklist is to discover issues, improve performance, and teach public health practices, before beginning any enforcement actions. In order to remain open, all businesses need to follow guidance to prevent the spread of COVID-19. If you see a violation of an executive order, you may assess the health risks for spread of COVID-19, then work on a resolution with the property owner/manager, and then contact police if enforcement actions if needed. State and local police have the primary authority to enforce executive orders.

References & Handouts to Share with Businesses:

All NH Emergency Orders Released in 2020 regarding COVID-19:

<https://www.governor.nh.gov/news-media/emergency-orders/index.htm>

Public and Private Campground Re-Opening Guidance

<https://www.governor.nh.gov/news-media/stay-at-home/documents/20200105-campgrounds.pdf>

CDC Guidelines on Recommended Practices:

Cleaning and Disinfecting

<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

How COVID-19 Spreads

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-covid-spreads.html>

Social distancing

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>

Respiratory etiquette

<https://www.cdc.gov/oralhealth/infectioncontrol/faqs/respiratory-hygiene.html>

Hand hygiene

<https://www.cdc.gov/handwashing/when-how-handwashing.html>

Cloth Face Covers

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

Proper environmental cleaning

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html>