

NEW HAMPSHIRE HEALTH OFFICERS' ASSOCIATION

EXECUTIVE BOARD MEETING

NOVEMBER 20, 2014

MEETING: The meeting was called to order at 9:20 am at the NH MA, Concord, NH

ATTENDANCE: Jess Morton/HOL, Chuck Stata/Vice President, Brian Lockard/Treasurer, Arthur Copello, Kim McNamara, Judy Jarvis/President

MINUTES: The minutes of September 25, 2014 were approved as written. Chuck made the motion to accept, Brian seconded. 3 voted to accept, Kim and Arthur abstained.

TREASURERS' REPORT: Brian reported a Sept. 30, 2014 balance of \$11, 271.78 in the checking account. The CD and the money market maintain each \$5000.

Suggested use for some of our monies—mentoring another HO, scholarship, speakers

Judy mentioned 1<sup>st</sup> Impressions has not sent a copy of the bill; which has been paid via the debt card. In the future we will as for the bill at the time of delivery. Board would like to know WHY we must use them. Judy will check with NH MA.

Discussion on Cornerstone followed. Not happy with services, inaccurate, incomplete information. The "updated" list is NOT updated, it in fact is very OUT dated..Kim will look in to other options.

Cornerstone wants our letter for the renewal memberships soon. Wants to send them out soon. Judy noted we usually don't send them out until the beginning of the year. She will let Walter know she will get to the letter soon. Jess will do a notice in her weekly news reminding HO of the annual membership fee and the cost for attending the workshops.

Kim asked if our by-laws covered HO if one was to go to court. Something we will look into. It is probably a legal question if we should even get involved.

GUEST: Rachel Lakin from BEAS was going to attend, but asked if we would send her the questions we have. Kim is going to call her directly with her questions and concerns.

COMMITTEE REPORTS:

Arboviral—Brian no report, mosquito season has ended.

NH MA Conference—Chuck thinks the potable water session went well. He was unable to attend. Jess was disappointed in general with the conference.

Yankee Conference—Brian reports next years' conference will be held in Salem, Mass on Sept 16 -17. Anyone interested in helping?

Legislative—Kim says the NH PHA work group is meeting tomorrow.

## OTHER BUSINESS:

Reviewed the workshop survey Of 10/16/2014. Dennise compiled the information. Overall was excellent. Judy had a concern over the fact of the lack of interest of any members to serve on the board. Jess thought maybe they need to be approached individually. By-laws state new board members need to be approved by vote of the assoc at the annual meeting. It would be ok for us to have someone start before the vote and then have the appointment approved at the next annual meeting. Jess said Tim of Somersworth might be interested. Judy will email him. Board decided we all should think of a name or two to nominate for the Dec meeting discussion.

Discussion on having Christine Fillmore, Esq on retainer for the HOA. Probably best to ask her to a meeting to discuss the possibility. Judy will invite her to our luncheon meeting in Dec to start the process.

Kim has a concern with the lead law. Has a situation of a family doing their own work, but wanting to get a license for foster care. Most agreed this would not be possible as the work would need to be done by a license contractor. Judy will send her the EPA contact person.

Kim has a concern with the bed bug law. It is not working well, favors the landlord. Jess mentioned that Healthy Homes is looking to revise the minimum housing standards and looking at the bed bug law. She also mentioned she is putting together a code work group.

Chuck mentioned he thinks there is legislation on the wood-fired burner smoke issue this year.

Jess/DHHS update: Childcare residential rules and inspection form has been updated. She passed around the new form. Board thought it looked and liked the fact that the RSAs were listed. Kim asked about having a question on weapons. Jess will check. Child care centers rules will be reviewed 2015.

The Block Grant of \$20,000 for Radon has been "moved"—Health Promotion/Lead/Radon there will be a person assigned to, out of Jess's domain. Her emphasis will be with education. She is working on contracting with the NH HOA for 7 regional workshops. Some money will be for space, food?, speakers other can be used for supplies and printing the HO manual and money for Jess to attend conferences.

Jess spoke on the new on-line learning software program, "Public Health Learn".

Arthur noted that NH MA website has a good on-demand program on JunkYards.

Email to be sent out on emergency issues to sign up for(not sure what this means??)

Jess has the latest info on HO list. She is hopeful to be getting a secretary.

Discussion on RSA 128:5 Duties of the HO—maybe look at having "Training" as a requirement of duties. Core Concepts type....2015 take a look at this possibility.

Judy remembers a training program by (?) American Public Health. She gave the info to Don Bent. She will try to find it again.

Chuck spoke on 501-C:3 (d) – what we might be able to do to raise money.

NEXT MEETING/LUNCHEON: Thursday December 11, 2014 at 11:30 am, Red Blazer, Concord, NH

Adjourned at 12:15 pm

JANUARY MEETING DATE??

Submitted by,

Judy Jervis

NH HOA, President

Health Officer

Exeter, NH